

**WARNER PUBLIC SCHOOL  
FOSTER CARE PLAN**

- 1. LEA Point of Contact and responsibilities:**
  - a. The superintendent will designate at least one person to serve at the Foster Care Point of Contact (POC). The POC may also be the homeless liaison. This designation will take place at the beginning of each school year and shall be updated annually. The POC will work in the best interest of the child to ensure that all educational requirements are being met.**
  - b. The POC will work closely with local child welfare to:**
    - i. Coordinate with corresponding child welfare agency POC to implement the Title I provisions;**
    - ii. Lead the development of a process for making the best interest determination;**
    - iii. Facilitate the transfer of records and immediate enrollment;**
    - iv. Facilitate data sharing with the child welfare agencies, consistent with FERPA and other privacy protocols;**
    - v. Develop and coordinate local transportation procedures;**
    - vi. Manage best interest determinations and transportation cost disputes;**
    - vii. Ensure that children in foster care are enrolled in and regularly attending school;**
    - viii. Provide professional development and training to school staff on the Title I provisions and educational needs of children in foster care, as needed.**
- 2. Decision-making process**
  - a. Warner Public School only consists of one elementary, one middle and one high school. Students will be placed in the appropriate grade at the appropriate school.**
  - b. In the event of a disagreement regarding school grade placement for a child in foster care, the CWA will be considered the final decision unless it is contradictory with the Oklahoma State Law regarding retention, where the law will supercede.**
- 3. The type of documentation or records that should be shared between parties.**
  - a. Foster care parents, social workers or other legal guardians will be allowed to immediately enroll children in foster care in the school**

**district without having the necessary paperwork (birth certificates, shot records, academic records, special education records, etc.). This is to help aid students with a smooth transition into the district. The receiving school district will contact the school district of origin for the records and make adaptations as needed.**

- b. Warner Public School will share education records with the CWA that are allowed by FERPA and other state privacy laws.**
- 4. Collaborative structure, such as regularly scheduled meetings, in which relevant individuals can participate in a particular process.**
  - a. The POC will meet with administration, teachers, counselors, and foster care parents as needed to discuss the progress of the child in foster care. All decisions will be made utilizing a collaborative team approach to determine what will be in the best interest of the child.**
- 5. The best interest determination document regarding the child's school placement (school of origin or the receiving school).**
  - a. Warner Public School only has one elementary school, one middle school and one high school. This does not leave opportunity for placement differentiation.**
  - b. If a student lives out of district and wants to come to our district, we would follow the normal transfer protocol.**
  - c. If a student lives in our district and wants to transfer out of our district, we would follow normal transfer protocol.**
- 6. Transportation procedures:**
  - a. Children in the school district, in addition to regular transportation routes, the school district will collaborate with the CWA when transportation is required to maintain children placed in foster care in a school of origin outside their usual attendance area or district when it is in the best interest of the student. Under the supervision of the superintendent, the POC will invite appropriate district officials, the CWA, and officials from other districts or agencies to promptly arrange cost-effective transportation for the student.**
- 7. Responsibilities and costs related to student transportation.**
  - a. Warner Public School will collaborate with the CWA to develop and implement clear, written procedures governing how transportation is provided to maintain children in a foster care in their schools of origin. The school district will also work with the CWA to reach an agreement in regards to covering the transportation costs. The agreement will cover how the transportation will be provided, arranged, and funded for the duration of the child's time in foster**

**care. Each agreement can/will vary greatly because of the unique needs of each child should be considered in making the decision on transportation.**

- 8. Clear, written policies that will remove barriers to immediate enrollment and record transfers for children in foster care.**
  - a. Warner Board of Education has modified existing board policy to eliminate any barriers to enrollment and/or transfer of educational records for children in foster care.**